



**Cider Days at Lakewood's Heritage Center**  
801 S. Yarrow Street  
Lakewood, CO 80226



**Saturday, October 2 & Sunday, October 3, 2010**

**Exhibitor Application**

# What is Cider Days?

The 33rd Annual Cider Days Festival at Lakewood's Heritage Center is a fun-filled family event. This OUTDOOR festival will take place Saturday, October 2, 2010, and Sunday, October 3, 2010, from 10am to 5pm each day.

*A few of this year's activities include:*

Apple Cider Pressing  
Vintage Tractor Show  
Antique Machinery

Fresh Organic Cider  
Early 20th Century Demonstrations  
Live Entertainment

Food & Beverages  
Folk Arts & Crafts  
Children's Activities and MORE!

## Exhibitor Specifics

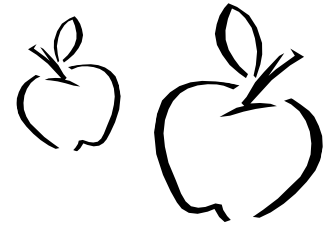
**Selection Process:** All Cider Days exhibit applications are reviewed by the Cider Days Committee.

Selection criteria includes:

- Does the booth fit in with the Cider Days theme?
- Will festival goers be interested in the booth?
- Is the booth family oriented?

Other considerations include:

- Offering a diverse experience to Cider Days guests
- Historical partnership or experience



All booths must follow and respect any site or sponsor agreements set by the Cider Days Committee. Some sponsors and organizations arrange to sell items exclusively at the event. Because the Cider Days Committee wants profitability for all vendors, vendors may be asked NOT to sell a specific item that will duplicate an item sold by another vendor. Vendors will be notified of these items upon acceptance notification. Vendors are only allowed to sell/offer the goods/services detailed in their acceptance letter. Please note that no vendor may sell any beverages including water. For all questions regarding sales tax, please call (303) 987-7600.

**PLEASE NOTE:** This is a City of Lakewood sponsored event. All applications are accepted and considered according to Equal Opportunity Employment (EOE) standards.

Awards will be given to the Best Apple/Cider Themed Activity, Best Apple/Cider Themed Product and Best Apple/Cider Themed Decorated booths. Award winners in each of these categories will be given a free booth space at the 2011 event.

### 2010 Dates & Deadlines

Aug. 1	Applications must be postmarked
Aug. 15	Notifications mailed to applicants
Sep. 1	Cancellation date with refund
Oct. 1	10:00a.m. - Booth set-up begins 7:00p.m. - Booth set-up ends
Oct. 2	10:00a.m. to 5:00p.m. - Festival Open
Oct. 3	10:00a.m. to 5:00p.m. - Festival Open 5:30p.m. - Festival strike

Return completed application to:

Cider Days at Lakewood's Heritage Center  
801 S. Yarrow Street  
Lakewood, CO 80226

### For More Information

Please call: 303-987-7850  
FAX: 303-987-7851  
Email: [events@lakewood.org](mailto:events@lakewood.org)



# 2010 Cider Days Exhibitor Application & Contract

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Primary product or service: \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (home) \_\_\_\_\_ Phone (work) \_\_\_\_\_

Phone (Cell/Emergency # during event dates) \_\_\_\_\_ Email \_\_\_\_\_

## Booth Categories & Fees



Please select the appropriate category and then CHECK the appropriate boxes within that category.

**BUSINESS:** Businesses include all non-handmade and re-sell craft vendors. Businesses are required to send two quality slides/photos (with a brief description) of the specific items that you intend to sell at the event.

- BOOTH FEE: \$150 Small Business**—annual income les than \$100,000
- BOOTH FEE: \$250 Large Business**—annual income more than \$100,000
- ELECTRICITY: \$25 One**—110 volt / 20 amp outlet (exhibitor must provide extension cords)

**NON-PROFIT:** Please include a copy of the organizations 501 (c)(3) designation letter.

- BOOTH FEE: \$50**
- ELECTRICITY: \$25 One**—110 volt / 20 amp outlet (exhibitor must provide extension cords)

**ARTS & CRAFTS:** Includes all hand-made arts and crafts. The artisan/craftsperson must be present during display hours. Arts & Crafts exhibitors are required to send two quality slides/photos or a compact disc with digital images (jpg only) and a brief description of your work illustrating what you intend to sell at the event.

- BOOTH FEE: \$100**
- ELECTRICITY: \$25 One**—110 volt / 20 amp outlet (exhibitor must provide extension cords)

### MAKE CHECKS PAYABLE TO: CITY OF LAKEWOOD

Exhibitors renting booth space at Cider Days are provided a 10-foot-by-10-foot ground space on a natural grass or dirt surface. Exhibitors must provide their own display system including canopy, if desired. Display units should be designed for outdoor use, capable of withstanding the elements, and all materials must be contained within the 10-foot-by-10-foot area. Exhibitors are required to provide an adequate weight system for their booth (minimum 100 lbs). Absolutely no staking. Space assignments will only be available at check-in. All assignments are final. Written notification of cancellation must be received by September 1, 2010, in order to receive a full refund. Cider Days is an outdoor show and will be held rain or shine. Overnight security will be provided on Friday & Saturday nights during the event weekend.

THIS AGREEMENT is made and entered into **this** \_\_\_\_\_ **day of** \_\_\_\_\_, **2010**, by and between the CITY OF LAKEWOOD, Department of Community Resources, a municipal corporation of the State of Colorado, 480 S. Allison Parkway, Lakewood, Colorado, 80226 (“City”), and \_\_\_\_\_ (Exhibitor Name, hereinafter referred to as “Contractor”).

The City hereby contracts for your services as EXHIBITOR scheduled for: CIDER DAYS, OCTOBER 2 & 3, 2010.

1. It is understood and agreed that Contractor is an independent contractor and has the authority to control and direct the performance and details of the services which are the subject of this contract. The services contemplated by this Agreement must meet the approval of the City of Lakewood and shall be subject to the City of Lakewood’s general right of supervision to secure the satisfactory completion thereof. Compensation for the above services will be revenue generated from Contractor booth sales.

**CONTRACT CONTINUED** ➔

# Exhibitor Contract Continued

2. Contractor shall provide proof of Workers' Compensation Insurance. Should the Contractor be a sole proprietor, signing this agreement acknowledges that the City will not be held liable for injuries sustained while performing this contract.
3. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City of Lakewood, its officers, employees, and insurers, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph. The Contractor agrees to investigate, handle, respond to, and to provide defense for any such liability, claims, or demands at the sole expense of the Contractor, and agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent.
4. Contractor shall provide a display system with an adequate weight structure to equal not less than 100 lbs. Contractor booth space is determined in advance by the Cider Days committee and is final. Contractor shall remain in the assigned booth space for the duration of the event. Contractor shall assemble the display booth by 9:30 am on Saturday, October 2, 2010, and Sunday, October 3, 2010. Pre-assemble for Contractor booth space is scheduled for Friday, October 1, 2010, between the hours of 10:00 am and 7:00 pm. All exhibitors MUST check in on Friday, October 1, 2010. Contractor vehicles will be allowed 20 minutes in the designated loading / unloading areas before and after the event. Contractor shall remain open during the Festival hours of 10:00 am to 5:00 pm, Saturday, October 2, 2010, and Sunday, October 3, 2010. NO amplified music or sounds will be allowed in the Contractor booth space at any time during festival hours. Contractor vehicles may not be allowed back in the designated loading / unloading area until 5:30 pm each day. Contractor is responsible for depositing trash in the provided dumpster each day. Contractor must request in advance and pay an additional fee if electricity is required. Failure to comply with all City of Lakewood ordinances, Heritage Center policies & procedures and/or Cider Days staff instructions or requests may be grounds for immediate expulsion from the event.
5. Contractor is responsible for reporting all sales tax (City and State) collected during the event. The 3% City tax will be collected in one of two ways: **1)** Vendor must apply for a City of Lakewood sales & use tax license at least 30 days prior to the event (a \$15 one-time fee) or, **2)** Vendor will be required to report sales revenues to the event coordinator and the 3% City tax will be collected by event staff before vendor leaves the festival.
6. Contractor grants permission for the use of his or her name and business name or likeness related to the Contractors participation in any event conducted by the City of Lakewood . Contractor also grants the use of his or her voice and any and all recorded and or filmed/video/photographed footage of Contractor and or Contractor's display including Contractor's art, and further waive all rights to any compensation, as a result of Contractor's name or Business name or likeness being used in any way.
7. Contractor assumes responsibility for any sustained damages to the City of Lakewood's Heritage Center/Belmar Park, festival grounds, buildings, staff, volunteers, other artists or vendors and / or the general public, caused by Contractor or Contractor property. Contractor understands that neither Cider Days, the City of Lakewood, its City Council and employees, nor the sponsoring organizations or businesses bear any responsibility for any damages, theft, weather or vandalism for the duration of the event October 1, 2, & 3, 2010.
8. **PROHIBITION AGAINST EMPLOYING ILLEGAL ALIENS.** This paragraph shall apply to all Contractors whose performance of work under this Agreement does not involve the delivery of a specific end product other than reports that are merely incidental to the performance of said work. Pursuant to Section 8-17.5-101, C.R.S., *et. seq.*, Contractor represents and agrees that:

Contractor shall not knowingly employ or contract with an illegal alien to perform work under this Contract. Contractor shall not knowingly contract with a subcontractor that (a) knowingly employs or contracts with an illegal alien to perform work under this Contract or (b) fails to certify to the Contractor that the subcontractor will not knowingly employ or contract with an illegal alien to perform work under this Contract. [CRS 8-17.5-102(2)(a)(I) & (II).]

Contractor has verified or attempted to verify through participation in the basic pilot program of the state of Colorado that Contractor does not employ any illegal aliens or Contractor verifies that Contractor has not been accepted into the basic pilot program prior to entering into this Contract. Contractor further verifies that if Contractor has not been accepted in to the basic pilot program of the state of Colorado, Contractor will apply to participate in the basic pilot program of the state of Colorado every three months until Contractor is accepted or this Contract is completed, whichever is earlier. [CRS 8-17.5-102(2)(b)(I).]

Contractor shall not use basic pilot program procedures to undertake pre-employment screening of job applicants while performing this Contract. CRS 8-17.5-102(2)(b)(II).]

If Contractor obtains actual knowledge that a subcontractor performing work under this Contract knowingly employs or contracts with an illegal alien, the Contractor shall, unless the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien: 1) Notify the subcontractor and the City within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and 2) Terminate the subcontract with the subcontractor if, within three days of receiving notice that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien, the subcontractor does not stop employing or contracting with the illegal alien. CRS 8-17.5-102(2)(b)(III)(A) & (B).] 3) Contractor shall comply with any reasonable request of the Colorado Department of Labor and Employment made in the course of an investigation pursuant to C.R.S. 8-17.5-102 (5). CRS 8-17.5-102(2)(b)(IV).]

In addition to any other legal or equitable remedy the City may be entitled to for a breach of this Contract, if the City terminates this Contract, in whole or in part, due to Contractor's breach of any paragraph numbered one (1) through eight (8) inclusive, Contractor shall be liable for actual and consequential damages to the City.

In addition to the above, this agreement includes all information contained on the reverse side of this page.

## CITY OF LAKEWOOD

By: \_\_\_\_\_  
Manager,  
Heritage, Culture & the Arts

By: \_\_\_\_\_  
City Clerk

## CONTRACTOR

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_